



# Grey Horse Farm **NEW** Rider Lesson Program Registration

## EVENING

Please submit ONE registration PER rider. Registration forms can be submitted either in hard copy to the locked mailbox inside the main entrance to the barn OR as a PDF attachment emailed directly to [office@greyhorsefarm.ca](mailto:office@greyhorsefarm.ca)

**FIRST - [CLICK HERE](#) to sign the mandatory online ACKNOWLEDGEMENT of RISK and RELEASE of LIABILITY form that applies to you. If you have printed this form off to complete by hand, simply go to [greyhorsefarm.ca](http://greyhorsefarm.ca), click on Forms & Fees page in the top menu bar, click on the ACKNOWLEDGMENT of RISK button to access and complete the online form. ALL riders AND people assisting riders with/around horses (parents/guardians/helpers) must have this form signed BEFORE they can ride or work with horses at Grey Horse Farm. Once you have completed this online form, you can complete your lesson registration form below.**

Preferred Lesson Start Date/Week: \_\_\_\_\_

Name of student: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Emergency Phone: \_\_\_\_\_

Name of Person Responsible (Parent/Guardian if under 18): \_\_\_\_\_

**A variety of payment options are available. Please indicate the one that you prefer.**

- etransfer to [naomi@greyhorsefarm.ca](mailto:naomi@greyhorsefarm.ca) (autodeposit, no password required. Please note rider in etransfer note.
- Credit Card (provided information below)
- Monthly post-dated cheques on file with office

Name on Card: \_\_\_\_\_

My credit card is: MC or VISA # \_\_\_\_\_ Expiry Date \_\_\_\_\_ CVV # \_\_\_\_\_

Signature of cardholder X \_\_\_\_\_

**Please note a credit card must be provided as security for notice requirements, overages, or unpaid invoices. If you elect to pay another way, your credit card will only be charged in case of default.**

*\*\*\* I agree that I have read the attached policies (on the next pages) and I agree that my credit card may be charged for the amount due if notice is not given appropriately or if account balances remain unpaid upon departure.*

X \_\_\_\_\_

✓	Level of Lessons
	Learn to Ride Flat - Weekend Program
	Beginner Jump - Weekend Program
	Intermediate/Advanced Dressage - Weekday Program
	Intermediate/Advanced Jumping - Weekday Program
	Unsure - would like to book an assessment (only for Intermediate/Advanced riders)

✓ Monthly Group Lesson Programs ( <i>GST is additional</i> ) Weekly lesson frequency as indicated. (prices include all applicable surcharges listed in <a href="#">fee schedule</a> )	Winter Rate*	Summer Rate
1x /wk Lessons with a school horse	\$275	\$270
2x /wk Lessons with a school horse	\$475	\$470
1x /wk Lessons (no school horse provided)**	\$200	
2x /wk Lessons (no school horse provided)**	\$375	
✓ Non-Monthly Program Rates	Rate	
Flex Schedule/Drop-in to Group Lessons with a school horse (must be pre-booked at least 72 hours in advance AND prepaid)	\$85/per lesson	
Flex Schedule/Drop-in to Group Lessons (no school horse) ** (must be pre-booked at least 72 hours in advance AND prepaid)	\$65/per lesson	
Semi Private with a school horse (per lesson)***	\$90/per student	
Semi Private (no school horse)** (per lesson)***	\$70/per student	
45 min Private with a school horse (per lesson) ****	\$105	
45 min Private Lesson (no school horse)** (per lesson) ****	\$85	
Initial Assessment Ride (school horse provided)	\$75	
<p>If you do not see the program you want, please contact the office to discuss your programming needs/questions.</p> <p>*Winter rates have an additional utility charge to help pay for heating the barn &amp; arena - in effect November thru April</p> <p>**Indicates you either own or lease the horse you plan to use in the lesson.</p> <p>***Semi-Private lessons are not always available, please check with the office about availability. You are responsible for finding your semi-private lesson partner.</p> <p>****Private lessons are limited in availability, please check with your coach or the office.</p>		

## Important Information & Policies at Grey Horse Farm

~ Please Read Carefully~

If clarification is needed, please contact the office by email at [office@greyhorsefarm.ca](mailto:office@greyhorsefarm.ca)

- All lessons and packages must be pre-paid. **\*GST is additional to all prices\*** Programs are subject to the attached policies. **PLEASE REVIEW CAREFULLY.** Late charges apply on payments not made by the 1st of the month and is strictly enforced. **30 days notice required to withdraw or change the monthly programs.**
- Lesson packages must be paid in full on the first day of each month. **Late payments will be charged a \$25.00 late fee commencing on the 2nd. Overdue accounts beyond the 7th of the month will be subject to an additional annual interest charge of 24%.**
- Payment must be completed prior to participating in ANY program.
- **Non attendance policy** - Please note the Monthly Programs are the best value but there is no refund, credit or reschedule for missed classes. Any lesson in other programs missed or cancelled **with less than 24 hours notice will be charged.** Monthly programs occasionally have extra lesson days which are provided at no additional charge and will make up for a few misses. Lessons may also be pre-empted from time to time for shows or test days.
- On occasion, lessons are designated as off-horse lessons and students are expected to learn these horsemanship and grooming skills as well.

- **Payment must accompany registration.** Payments should be sent to [naomi@greyhorsefarm.ca](mailto:naomi@greyhorsefarm.ca) which has autodeposit. No password is required.
- **The preferred communication method is email** - Statements will be emailed. Please provide your email address and inform us if it changes. If you have not received your invoice or statement, please check your junk folder. **Please email the office at [office@greyhorsefarm.ca](mailto:office@greyhorsefarm.ca) for invoicing and account inquiries.**

Please like and check the Grey Horse Farm facebook page for important announcements and information which may be posted. As well, we are in the process of developing an app for our students and families to download that will help keep you up-to-date on lessons and important announcements. Please stay tuned for more information.

## Grey Horse Farm Lesson Policies ~ Please Read Carefully

*In order to offer a quality lesson program, lesson horses must be scheduled, instructors paid, arena time booked and classes planned and set up. Lesson horses must be properly maintained with feed, blankets, health procedures, veterinary care and farrier work. These expenses are on-going whether lessons are attended or not. Cancellations and changes in scheduling create additional work for staff and scheduling issues for everyone, including boarders riding their own horses who try to plan around the lessons. If clarification is needed, please speak with your coach/instructor.*

### 1. Additional Program Information

- The Regular Monthly Package is the best-price commitment to a regular time spot.** Your payment holds your lesson place whether or not you attend. It is your guarantee of lesson scheduling. **When there are 5 lesson days in a month, the 5th lesson is free.** This compensates for a few misses, although on occasion, the 5th lesson may be cancelled at the discretion of the stable. **This lesson package is offered at a discount and subject to a no "make-up" policy.** A student may choose not to come to all the lessons, **but the price will not be adjusted. Due to horse and instructor scheduling, notice is still required if not attending a lesson. Please get the contact information for your instructor (texting their cell phone is the best)**
- The Flex/Drop-in Program** is available for those who cannot commit to the full monthly program and prefer to book on a more occasional basis. **Lessons missed with less than 24 hours notice will be charged. Flex lessons must be pre-booked and pre-paid at least 3 days in advance.** Please check availability before lessons as scheduling priority goes to students in the Monthly program.

### 2. Payment, rescheduling and refund policies.

- One month's written/emailed notice is required to cancel participation in all programs.** Notice must be given on the 1st of any month for the following month.
- NSF cheques will be charged \$50.00.**
- When cancelling a lesson package, no portion of a commenced month will be refunded.

**3. Only if lessons have been cancelled due to unavailability of an instructor AND the student would receive less than 4 lessons in a month, will they be rescheduled or credited, the choice between those options being at the discretion of the stable.**

**4. Out of consideration for the horses, instructors and others, please text or email the instructor directly to give notice if unable to attend a lesson. Instructors usually have their cell numbers posted on the main lesson board in the alley of the barn.**

**5. Some un-mounted lessons are part of the curriculum and may be scheduled at the discretion of the instructor. *These lessons may take the place of a mounted lesson and may be scheduled in case of adverse conditions or other circumstances.*** Students are expected to learn about the proper care of the horse and equipment in addition to developing their riding skills. Equine Canada Rider Testing is held annually.

6. Students on school horses should be at the stable **AT LEAST 30 minutes prior to the lesson to catch, groom, and tack up. Please allow time after the lessons to care for and put away the horse and clean and put away the school tack.**
7. Students are expected to be on and ready to ride at the scheduled time. Lessons do NOT get extended if students are late.
8. **Dress code for riding: Proper fitted headgear is MANDATORY, footwear with a ½ inch heel is MANDATORY.** Students should also wear appropriate riding attire including breeches. Hair must be tied back or out of the face. No dangling jewelry. Shirts must either have sleeves or a collar. **No tank tops. No baggy sweat shirts. No jeans. No sweatpants.** Shirts must be tucked in or be short, fitted styles. Belts are encouraged. Vests or jackets may be worn for warmth as required.
9. **It is important to keep the barn tidy! Riders are responsible for cleaning up ALL messes their horse makes at ALL times. Please sweep your tacking/alley area clean BEFORE you go into your lesson. Your tacking/alley area should be cleaner than when you found it before you leave it to go home.**
10. **Lesson Turnout:** Please make sure **BOTH** the horse and student are tidy AND clean. No muddy legs, neck, back, or faces. No grass or shavings in the tails and no tail bags please. Horses should look appropriately groomed. This is a key part in inspecting the well-being of your horse BEFORE the lesson begins. **Grooming is VERY IMPORTANT!**
11. After riding the student is expected to **clean the tack** they used on their horse and return it in neat order to the designated place. **Parents are expected to help if their child is not able to be independent in their learning.**
12. **Students (parents/guardians) are expected to prepare their horse to be returned to their paddock and take their horse to its paddock after their lesson. Seasonal preparations must be followed (drying, reblanketing, etc.) - clarify details if needed.**

## BASIC HORSE & HUMAN SAFETY POLICIES

13. **All stable rules must be followed by EVERYONE (participants and spectators alike).**
14. **No running around in the barn.**
15. **No wearing of headphones (listening to the sounds in the barn is most important) in the stable area.**
16. **No tack, grooming or clean up tools should be left on the floor or dangling onto the floor of the barn, this is a safety hazard. Grooming tools belong in groom boxes.**
17. **Safe handling of horses is extremely important. If you do not know how to safely handle your horse, please ask for help. We are here to help one another.**
18. **School horses are NOT available for trail riding unless with an instructor in the context of a lesson.**

**\*\*\*No flip-flops or open-toed footwear of any sort is permitted in the barn or around the horses. This applies to EVERYONE in the barn. This is a safety issue!\*\*\***

There is a more detailed document regarding barn etiquette, horse and human safety policies. This link is near the **ACKNOWLEDGEMENT of RISK** button. Please access this document, and save it to your own files. Review it carefully. Always ask clarifying questions : )